

1 **MINUTES OF MEETING**

2 **GRAND HAVEN**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Grand Haven Community Development
5 District was held on Thursday, November 2, 2023 at 9:00 a.m. in the Grand Haven Room, at the Grand
6 Haven Village Center, 2001 Waterside Parkway, Palm Coast, Florida 32137.

7 **FIRST ORDER OF BUSINESS – Call to Order/Roll Call**

8 Mr. McInnes called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10 Kevin Foley	Board Supervisor, Chairman
11 John Polizzi	Board Supervisor, Vice Chairman
12 Dr. Merrill Stass-Isern	Board Supervisor, Assistant Secretary
13 Nancy Crouch	Board Supervisor, Assistant Secretary

14
15 Also present were:

16 David McInnes	District Manager, Vesta District Services
17 Lea Stokes	Vesta Property Services
18 Barry Jeskewich	Vesta District Services
19 Scott Clark (<i>joined in progress</i>)	District Counsel, Clark & Albaugh, LLP
20 Barry Kloptosky	CDD Operations Manager
21 Vanessa Stepniak	CDD Office Manager
22 John Lucansky	Amenity Manager
23 Louise Leister	Arborist
24 Steve Brazen	Seat #4 Candidate
25 Richard Davis	Seat #4 Candidate
26 Michael Debitetto	Seat #4 Candidate
27 Joseph Pietropaolo	Seat #4 Candidate

28
29 *The following is a summary of the discussions and actions taken at the November 2, 2023 Grand Haven*
30 *CDD Board of Supervisors Regular Meeting. Audio for this meeting is available upon public records*
31 *request.*

32 **SECOND ORDER OF BUSINESS – Pledge of Allegiance**

33 The Pledge of Allegiance was recited.

34 Prior to opening the floor to audience comments, the Board, Ms. Leister, and multiple members of
35 the audience who were former Board members recognized and thanked Mr. Clark and Mr.
36 Kloptosky for 15 years of service to the Grand Haven community.

37 **THIRD ORDER OF BUSINESS – Audience Comments – (limited to 3 minutes per individual for non-**
38 **agenda items)**

39 An audience member noted that members of the community had been concerned about the nature
40 of discussions for an additional line of credit, and suggested linking discussions to the District’s
41 financials to help illustrate that the CDD was actually in good financial health. The audience
42 member additionally asked about how the CDD received assessments, noting differences between
43 the timing of how some residents paid taxes, and Mr. Foley clarified that the funds came in annually
44 and that the District was not in financial trouble.

45 An audience member requested for the Board to seriously consider pickleball expansions for the
46 financials moving forward, commenting on the sport's growth data throughout the country and
47 local demand for playing facilities.

48 An audience member commented negatively on pond maintenance work, suggesting that messy
49 material in the ponds needed to be manually scooped out with nets prior to proceeding with any
50 treatments.

51 An audience member expressed concerns about the current state of parking lot capacity, and
52 worried that expansions to courts for various sports would worsen the existing problems. The
53 audience member urged the Board to expand parking.

54 **FOURTH ORDER OF BUSINESS – Consideration of Plaque In Memory of a Resident**

55 A resident spoke to request that the Board install a plaque in the Grand Haven room in memory
56 and commemoration of Lewis Beilman. The resident explained that Mr. Beilman had created and
57 led a long-running and ongoing exercise class for the community called Move To Music, held in
58 that Grand Haven room, and noted his steadfast work with Amy Beilman in support of a national
59 organization for throat and neck cancer victims, including the creation of a local support group at
60 Advent Hospital. The resident noted that her group had sent Mr. Foley a draft of requested text for
61 the plaque, reading:

62 “In loving memory of Lewis Beilman, our Music Man, from your MTM family.”

63 The resident suggested that the plaque could also include some music notes on the design, and that
64 the plaque could be placed by the media center where Mr. Beilman always stood when leading
65 class.

66 Mr. Foley made a motion, seconded by Dr. Merrill, to approve the commemorative plaque in
67 substantial form.

68 During discussion of the motion, Mr. Polizzi suggested that a more structured process for
69 commemorating residents and their contributions may be necessary, recalling that this process had
70 already taken place previously with a commemorative plaque out on the tennis court.

71 On a MOTION by Mr. Foley, SECONDED by Dr. Merrill, WITH ALL IN FAVOR, the Board approved
72 the commemorative plaque, as presented in substantial form, and for a more structured process for
73 commemorations to be put in place, for the Grand Haven Community Development District.

74 **FIFTH ORDER OF BUSINESS – Exhibit 1: Presentation of Proof of Publication(s)**

75 **SIXTH ORDER OF BUSINESS – New Supervisor Appointment**

76 A. Acceptance of Resignation

77 On a MOTION by Mr. Foley, SECONDED by Mr. Polizzi, WITH ALL IN FAVOR, the Board accepted
78 the resignation of Supervisor Flanagan, for the Grand Haven Community Development District.

79 B. Seat 4

80 Mr. McInnes explained the requirements and expectations for the individual being appointed to fill
81 the vacancy in Seat 4 of the Board of Supervisors. Mr. McInnes advised that candidates needed to
82 be a registered voter in Flagler County, a US citizen, and a resident within the boundaries of the
83 Grand Haven Community Development District. Mr. McInnes added that the appointee was
84 required to file financial disclosure within 30 days of selection, and annually thereafter as required
85 under state law as part of the Commission on Ethics under penalty of fines.

86

87 C. Candidates

88 1. Exhibit 2: Benedick, Julianna

89 Mr. McInnes stated that Ms. Benedick had withdrawn her application.

90 2. Exhibit 3: Brazen, Steve

91 3. Exhibit 4: Davis, Richard

92 4. Exhibit 5: Debitetto, Michael

93 5. Exhibit 6: Kalteux, Jeff

94 Mr. Kalteux was not present.

95 6. Exhibit 7: Pietropalolo, Joseph

96 Each candidate gave an overview of their respective backgrounds, experience, and/or philosophies
97 regarding serving on a resident Board, and fielded questions from the current Supervisors.

98 Mr. McInnes asked each of the Supervisors whether they had a choice of candidate to nominate.

99 Ms. Crouch nominated Mr. Debitetto.

100 Mr. Foley nominated Mr. Brazen.

101 Following discussion, the Board came to a consensus to appoint Mr. Debitetto to Seat #4.

102 On a MOTION by Ms. Crouch, SECONDED by Dr. Merrill, WITH ALL IN FAVOR, the Board approved
103 the appointment of Mr. Debitetto to Seat #4 of the Board of Supervisors for the Grand Haven Community
104 Development District.

105 D. Exhibit 8: Oath of Office

106 Mr. Debitetto was administered the Oath of Office.

107 E. Acceptance or Waiver of Compensation

108 Mr. Debitetto opted to accept compensation.

109 F. Exhibit 9: New Supervisor Information Sheet

110 G. Exhibit 10: Form 1

111 H. Exhibit 11: Review of Sunshine Law & Supervisor Duties

112 Mr. Clark explained the expected supervisory duties and the specific restrictions on permitted
113 communications under Sunshine Law. Mr. McInnes added that a designated email would be set up
114 for District correspondence, noting that communicating through that specific email would facilitate
115 necessary records retention measures.

116 I. Exhibit 12: Consideration & Adoption of **Resolution 2024-02**, Removing & Appointing Assistant
117 Secretary

118 On a MOTION by Ms. Crouch, SECONDED by Dr. Merrill, WITH ALL IN FAVOR, the Board adopted
119 **Resolution 2024-02**, Removing & Appointing Assistant Secretary, for the Grand Haven Community
120 Development District.

121 J. Exhibit 13: Presentation of Code of Conduct

122 The Code of Conduct was presented to the Board, and all Supervisors signed.

123 *(The Board recessed the meeting at 10:35 a.m., and reconvened at 10:45 a.m.)*

124 **SEVENTH ORDER OF BUSINESS – Presentations**

125 A. Overview of the Process of Selecting Instructors for Amenity Programs

126 B. Exhibit 14: Discussion of Tennis Instruction

127 Mr. Foley summarized the situation with the new additional tennis instructor who had been
128 providing instruction for a fee paid for by residents taking the classes. Mr. Foley noted that his
129 initial reaction was to question this, having recalled that Board approval was a required element to
130 bring in a new instructor, but then Mr. Clark had found that Vesta did possess the authority to bring
131 in another instructor. Mr. Clark also commented that he felt the language of the rule (Clause #16
132 on page 22 of the amenity rules) had been poorly crafted, and advised on interpretations and
133 ambiguities caused by the phrasing. Mr. Clark suggested that the language be cleaned up, noting
134 that the Board had an opportunity to do so with this topic of discussion. In response to Supervisor
135 questions, Mr. Clark stated that he had no strong specific recommendation to the Board as to what
136 to do in terms of its level of approval, beyond establishing a complete process in terms of having a
137 written understanding with the individuals providing instruction. Mr. Lucansky provided additional
138 background on initial communications he had had with the tennis instructor to the Board.

139 Mr. Polizzi asked about time commitments and expectations for Brian Counts, the original tennis
140 instructor. Mr. Lucansky stated that Mr. Counts' time slots and number of lessons would not
141 change. In response to comments about having a contract in writing, Dr. Merrill stated that she had
142 a copy that she could supply to Mr. Lucansky.

143 Dr. Merrill argued that Clause 16 of the amenity rules in place currently had a clear interpretation
144 that there's only one tennis pro, noting that there was language indicating that no other professional
145 for-profit tennis instructor would be allowed on District courts. Dr. Merrill expressed concerns
146 about having gone through the process with the additional instructor incorrectly and that actions
147 that had already been taken needed to be reeled back in, as she felt that this was causing confusion
148 and possible conflict. Dr. Merrill added that the existing contract with Mr. Counts was an important
149 piece of context for Mr. Lucansky to have.

150 Mr. Foley discussed with Dr. Merrill whether or not the contract involved a facet of exclusivity and
151 commented on Mr. Clark's memo regarding the rules of language. Mr. Foley additionally expressed
152 agreement with comments that Mr. Lucansky made regarding having additional instruction
153 available to provide an option for residents who would otherwise be going outside the community
154 for classes. Following additional discussion, Mr. Foley suggested that the Board needed to come to
155 an agreement as to what direction to give to Vesta. Mr. Foley commented positively on Mr.
156 Lucansky's role in hiring facilitators throughout the community but stressed the importance of
157 exercising good judgment in hiring any additional tennis instructors so as to be respectful of what
158 Mr. Counts's current role and duties are as a long-standing instructor. Mr. Lucansky clarified that
159 he had full faith and respect for what Mr. Counts does as a respected instructor for the community,
160 and that it was never his intention to do anything that may appear as though he was replacing Mr.
161 Counts.

162 The Board opened the floor to any audience comments.

163 A resident reported on instances where she, her children, and her children's friends had suffered an
164 invasion of privacy as part of the debate between Mr. Counts and the new instructor Bill. The
165 resident explained that the lessons she scheduled with Mr. Counts were paid for by the hour and
166 not by head count, and had understood it to be permissible to have her children's friends, who were
167 overnight guests, join in with her children's lessons. The resident stated that an individual had
168 approached the parent of the overnight guest to confirm that they were not a resident, and had
169 reported the circumstances of this lesson to a member of the Board for the alleged purpose of
170 arguing in favor of Bill's lessons. The resident additionally expressed strong concerns about a
171 subsequent incident where these children had been covertly watched by another individual during

172 their lesson, as part of an apparent attempt to work out where she lived. The resident requested for
173 the rules to be amended to allow overnight guests to play, and urged for the invasive behaviors to
174 stop.

175 A resident spoke on behalf of a member of a tennis advisory group, who had expressed concerns
176 that the CDD had never discussed the matter with the advisory group to bring the matter to the
177 wider community. The resident noted that she had observed a heated debate between tennis players
178 regarding who they felt was the better tennis pro, and worried about the animosity that was being
179 created by the situation. The resident also recalled comments from members of the Palm Coast
180 Tennis Center which had concerns about how Mr. Counts was being treated by Grand Haven
181 throughout this situation. The resident commented that her interpretation of Rule 16 was that they
182 should only have a single tennis pro, and stated that she hoped the Board would make the right
183 decision moving forward to dispel any further animosity.

184 A resident spoke in favor of having a single non-resident coach at the facilities. The resident
185 expressed concerns about the sustainability of scaling liability and facility use considerations up
186 with an increasing number of coaches.

187 An audience member suggested that it could be feasible to have multiple tennis pros, but additional
188 tennis pros needed to be under the directorship of the senior pro and not independently operating
189 as the situation currently was in Grand Haven, as this was causing turmoil and tension. The
190 audience member provided a copy of the code of ethics of the Professional Tennis Registry and
191 suggested that these obligations had been violated.

192 An audience member indicated that the Board was not supposed to get into operational issues, as
193 this was management's responsibility, but clear rules needed to be set for them to follow. The
194 audience member acknowledged that other clubs typically had a top tennis pro who other tennis
195 pros reported to, or just one single tennis pro, and that this depended on demand.

196 There were no additional audience comments.

197 The Board discussed the direction to give to Vesta, with comments being made suggesting that this
198 could be a model to apply to structures for instruction with other amenity programs. The Board
199 discussed additional language with Mr. Clark regarding accommodations for guests accompanied
200 by residents, subject to availability with prioritization for residents. Further comments were made
201 regarding a hierarchy structure and expanding duties for the tennis pro role, with appropriate
202 reimbursement. Dr. Merrill stressed that she believed that if multiple tennis pros were working the
203 facilities, there needed to be language in place to support a structural hierarchy, but added that
204 establishing a head tennis pro would be difficult without clear reimbursement for the instructor
205 stepping up.

206 A motion was made to accept District Counsel's proposed language for tennis instruction, as
207 presented.

208 On a MOTION by Mr. Debitetto, SECONDED by Mr. Foley, with Mr. Debitetto, Mr. Foley, and Mr.
209 Polizzi voting "AYE", and Dr. Merrill and Ms. Crouch voting "NAY", the Board accepted the District
210 Counsel's proposed language for tennis instruction, for the Grand Haven Community Development District.

211 Following the motion, Mr. Clark acknowledged that a majority of the Board wished to direct Mr.
212 Lucansky to discuss with Mr. Counts and come back to the Board with further insight and possibly
213 a more developed concept for an amendment to the existing contract to increase Mr. Counts's role.

214 On a MOTION by Mr. Foley, SECONDED by Mr. Polizzi, WITH ALL IN FAVOR, the Board approved
215 recessing the regular meeting for the purpose of conducting the Public Hearing on Amending the Amenity
216 Rules, for the Grand Haven Community Development District.

217 *(The Board recessed the regular meeting at 12:45 p.m.)*

218 **EIGHTH ORDER OF BUSINESS – Public Hearing – Amending Amenity Rules**

219 A. Open the Public Hearing

220 On a MOTION by Mr. Foley, SECONDED by Mr. Polizzi, WITH ALL IN FAVOR, the Board approved
221 opening the Public Hearing on Amending the Amenity Rules, for the Grand Haven Community
222 Development District.

223 B. Exhibit 15: Presentation of Amended Amenity Rules

224 Mr. Clark presented the redlined version of the amenity rules to the Board. Mr. Clark advised that
225 the amended rules included an expansion of the definition of people protected by the rules, to be
226 inclusive of District contractors. Mr. Clark explained that amendments to the expulsion and
227 suspension process had expanded the rules to include actions of a violent nature as well as threats
228 and verbal provocations.

229 C. Public Comments

230 Mr. McInnes noted that a comment card had been submitted by a resident regarding guest fees, but
231 stated that the resident was not in attendance. Mr. McInnes advised that the guest fees were not
232 among the amenity rules being amended at this public hearing.

233 A comment was heard indicating that the third bullet point on the Grand Haven Recreation Facility
234 Reservation Policy on page 20 no longer applied as they did not have the Village Center court that
235 was mentioned.

236 There were no additional public comments.

237 D. Close the Public Hearing

238 On a MOTION by Mr. Foley, SECONDED by Mr. Polizzi, WITH ALL IN FAVOR, the Board approved
239 closing the Public Hearing on Amending the Amenity Rules, for the Grand Haven Community
240 Development District.

241 *(The Board reconvened the regular meeting at 12:53 p.m.)*

242 E. Exhibit 16: Consideration & Adoption of **Resolution 2024-03**, Amending Amenity Rules

243 On a MOTION by Mr. Polizzi, SECONDED by Dr. Merrill, WITH ALL IN FAVOR, the Board adopted
244 **Resolution 2024-03**, Amending Amenity Rules, for the Grand Haven Community Development District.

245 **NINTH ORDER OF BUSINESS – Staff Reports**

246 A. District Engineer: David Sowell

247 The District Engineer was not present.

248 B. Amenity Manager: John Lucansky

249 Mr. Lucansky did not provide a report.

250 C. Operations Manager: Barry Kloptosky

251 1. Exhibit 17: Presentation of Capital Project Plan Tracker

252 Ms. Stepniak presented on behalf of Mr. Kloptosky, and noted that as this was early in the
253 fiscal year, many of the planned capital projects being tracked were still seeking proposals.
254 In response to Supervisor questions about the status of the café's automatic door, Ms.
255 Stepniak stated that the architect of the café renovation had recommended waiting until the

256 renovation to install it, in order to avoid a double-charge related to a redesign. Discussion
257 ensued among members of the Board regarding possibly getting a proposal to address all
258 of the bathroom doors.

259 2. Exhibit 18: Monthly Report

260 Mr. Polizzi suggested for future reports to include documentation as to what the Board had
261 previously agreed to.

262 D. Exhibit 19: District Counsel: Scott Clark

263 Mr. Clark expressed appreciation and gratitude to the Board for the recognition, and stated that he
264 was thankful for the opportunity to work for this District.

265 E. District Manager: David McInnes

266 1. Exhibit 20: Meeting Matrix

267 2. Exhibit 21: Action Item Report

268 Mr. McInnes presented the meeting matrix and action item report, noting that discussions
269 on the prioritizations relevant to the meeting matrix would be held under Exhibit 28.

270 3. Incident Report(s) Involving Resident(s)

271 Mr. McInnes provided a summary of an incident. The Board, following discussion, agreed
272 with sending a strongly worded letter with regards to appropriate behavior to the resident.

273 **TENTH ORDER OF BUSINESS – Business Items**

274 A. Exhibit 22: Consideration & Adoption of **Resolution 2024-04**, Amending FY23 Budget

275 Mr. McInnes stated that the actual expenses had exceeded the actual revenue, primarily due to
276 hurricane expenses that had been incurred. Mr. McInnes suggested that reimbursement from FEMA
277 could be forthcoming, but not within the fiscal year of the budget being amended in this resolution.
278 Discussion ensued regarding transparent documentation of expenditures being available to
279 inquiring residents.

280 On a MOTION by Mr. Polizzi, SECONDED by Ms. Crouch, WITH ALL IN FAVOR, the Board adopted
281 **Resolution 2024-04**, Amending FY23 Budget, for the Grand Haven Community Development District.

282 B. Exhibit 23: Consideration & Adoption of **Resolution 2024-05**, 2024 General Election Notice

283 On a MOTION by Mr. Foley, SECONDED by Mr. Polizzi, WITH ALL IN FAVOR, the Board adopted
284 **Resolution 2024-05**, approving the 2024 General Election Notice, in substantial form, to allow for
285 corrections to a reference to Seat #4, for the Grand Haven Community Development District.

286 C. Consideration of Solitude Lake Management Aeration Installation Proposals

287 1. Exhibit 24: Pond 9

288 Ms. Stepniak explained that this was a smaller pond located behind the townhomes with
289 consistent algae issues, and provided precise costs for the aerator equipment and a cost
290 estimate for installing the electrical. Comments were made in support for having an
291 expanded range to cover possible electrical costs with a higher approved not-to-exceed
292 amount.

293 On a MOTION by Mr. Foley, SECONDED by Ms. Crouch, WITH ALL IN FAVOR, the Board approved
294 the Solitude Lake Management Aeration Installation Proposal for Pond 9, in an amount not to exceed
295 \$12,000.00, for the Grand Haven Community Development District.

296 2. Exhibit 25: Pond 2

297 Ms. Stepniak explained that this proposal was for a replacement of the solar area, and that
298 there were no electrical costs associated.

299 On a MOTION by Ms. Crouch, SECONDED by Mr. Polizzi, WITH ALL IN FAVOR, the Board approved
300 the Solitude Lake Management Aeration Installation Proposal for Pond 2, for the Grand Haven Community
301 Development District.

302 Following the motion, Mr. McInnes asked for direction from the Board whether these items within
303 the Operations Manager's purview should continue to be brought before the Board even if they
304 were within the scope of the budget, or if the Operations Manager should go ahead with the work.
305 The Board expressed support for going ahead with the work, with comments being made in favor
306 of approved contracts being presented as part of the operations team's updates for informational
307 purposes.

308 D. Consideration of Propane Proposal Options

309 Ms. Stepniak noted that there had been some consistent issues with the current propane supplier's
310 non-local customer service and delivery delays. Staff comments were heard noting the need to
311 remove the existing proprietary propane tanks from the property, which may cause damage to
312 landscaping on the south side which would need to be repaired.

313 1. Exhibit 26: Suburban Propane

314 Ms. Stepniak noted that Suburban Propane's proposal would remove the existing propane
315 tanks at no cost.

316 2. Exhibit 27: Total Comfort

317 On a MOTION by Ms. Crouch, SECONDED by Dr. Merrill, WITH ALL IN FAVOR, the Board approved
318 the Suburban Propane proposal, for the Grand Haven Community Development District.

319 **ELEVENTH ORDER OF BUSINESS – Discussion Items**

320 A. Exhibit 28: Priorities for the Remainder of FY2024

321 The Board went through the list of priorities and discussed plans with the Café. Mr. Kloptosky
322 recalled that the Board had previously asked for pricing to help inform their decision on whether
323 or not to expand the Café. Additional discussion ensued regarding parking expansion, recalling a
324 previous comment from an audience member about multiple concurrent events resulting in parking
325 lot overflow. Supervisor suggestions were heard for the Amenity Manager to look into spreading
326 out event schedules. Discussion ensued regarding amenity expansion and call box/gate issue topics.

327 Following discussion, the Board listed the four top priorities as hog management, ponds
328 management, amenity expansion, and gate access.

329 **TWELFTH ORDER OF BUSINESS – Supervisors' Requests**

330 Mr. Debitetto thanked the Board and the community for their trust and confidence in his
331 appointment to Seat 4.

332 Ms. Crouch provided an update on communications with the planning department with the City of
333 Palm Coast, stating that their potential dates of January 11, January 18, and February 1 had been

334 forwarded to Mr. Lucansky to verify meeting room availability. Mr. Clark advised that Board
335 members could attend these community presentations, but should not discuss Board business.

336 Mr. Polizzi expressed some concerns about possible gaps in communications with the residents of
337 the community, and stressed the importance of taking care with how communications go out in a
338 helpful manner.

339 Mr. Foley stated that he had gotten in touch with a point of contact at the University of Florida,
340 who planned on performing a site visit with him. Mr. Foley additionally provided a summary of
341 recent discussions with the lender for the line of credit.

342 **THIRTEENTH ORDER OF BUSINESS – Action Item Summary**

343 Mr. McInnes provided a summary of action items.

- 344 • The Operations Manager will obtain proposals for installing handicap access buttons for two
345 bathrooms at the Village Center and two bathrooms at the CAC.

346 **FOURTEENTH ORDER OF BUSINESS – Meeting Matrix Summary**

347 Mr. McInnes provided a summary of meeting matrix items, noting that he would be adding a
348 discussion on the process for selecting recipients for names on dedication plaques, as well as
349 establishing priorities for the fiscal year at the December meeting.

350 **FIFTEENTH ORDER OF BUSINESS – Next Meeting Quorum Check: December 7, 9:00 AM**

351 All Board members present stated that they planned on attending the next meeting on December 7
352 in person, which would constitute a quorum.

353 **SIXTEENTH ORDER OF BUSINESS – Adjournment**

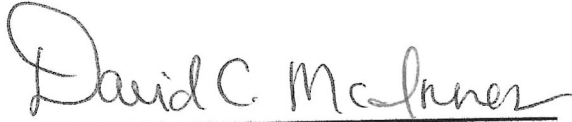
354 Mr. McInnes asked for final questions, comments, or corrections before requesting a motion to
355 adjourn the meeting. There being none, Mr. Polizzi made a motion to adjourn the meeting.

356 On a MOTION by Mr. Polizzi, SECONDED by Ms. Crouch, WITH ALL IN FAVOR, the Board adjourned
357 the meeting, at 2:15 p.m., for the Grand Haven Community Development District.

358 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
359 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
360 *including the testimony and evidence upon which such appeal is to be based.*

361 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
362 meeting held on January 18, 2024.

363

364
365 
366

Signature



Signature



Printed Name



Printed Name

367 Title: Secretary Assistant Secretary

Title: Chairman Vice Chairman